

**HIGH COMMISSION OF INDIA  
ACCRA**

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**FEE FOR CONSULAR SERVICES W.E.F 01 JUNE 2024)  
[RoE: US\$ 1 = Rs. 84.05, 1 Re = GH¢ 0.1703, \$1=GH¢ 14.31]**

**Fee schedule for Consular Services in USD &GH¢):**

| SI No.                                      | Consular Services  | Fee (US \$) | Fee (GH¢) | ICWF Fee (\$2) (GH¢) | Total Fee (GH¢) |
|---|--|-------------|-----------|----------------------|-----------------|
| 1.  | Issue of Birth Certificate/NRI Certificate or any other miscellaneous certificates on the base of valid Indian Passport  | 25          | 358       | 29                   | 387             |
| 2.  | Registration of birth and certified copy of the entry in the birth register  | 20          | 286       | 29                   | 315             |
| 3   | Attestation of civil documents (affidavit, education certificate, sponsorship certificate, marriage certificates, will deeds etc)  | 10          | 143       | 29                   | 172             |
| 4   | Attestation of affidavits/documents pertaining to sale, purchase, power of attorney, mortgage, transfer, gift, etc. of real estate or moveable properties or issue of a document by a Consular Officer pertaining to such matters. | 20          | 286       | 29                   | 315             |
| 5   | Attestation of Trade/Commercial documents or issue of any certificate 'country of origin etc.' pertaining to exports from foreign country to India.  | 50          | 716       | 29                   | 745             |
| 6   | Attestation of Trade/Commercial documents or issue of any certificate pertaining to exports from India to a foreign country  | 20          | 286       | 29                   | 315             |
| 7   | A Consular Officer solemnizing a marriage, registration of a marriage certificate and a certified copy of the entry.   | 50          | 716       | 29                   | 745             |
| <b>Fees in respect of merchant shipping</b> |  |             |           |                      |                 |
| 8   | Attestation of documents pertaining to sale, purchase, mortgage, transfer of vessel or transfer of one's interest in merchant vessel.  | 260         | 3721      | 29                   | 3750            |
| 9   | Attestation of other documents pertaining to ship/vessel for issue of a certificate or verification or acceptance of a document  | 50          | 716       | 29                   | 745             |
| 10  | Attestation of documents of issue of certificates to a sailor (individual sailor being applicant for his individual use)   | 10          | 143       | 29                   | 172             |

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**Fee Schedule for Consular Services in USD &GH¢**

|     |   |   |        |        |               |
|-----|---|---|--------|--------|---------------|
| 11  | For administration or distribution, or both of the property situated in country, of the Consular Officer's residence, of an Indian citizen or any other person, not being a seaman, dying intestate, or if not intestate, when undertaking in the absence of legally competent representative of the deceased in country of his death or a request of legal heirs of deceased living in India as the case may be. | 260 or 2.5 percent of estimated value of the property/estate whichever is more  | 3721   | 29     | <b>3750</b>   |
| 12  | If such property is in country of concurrent accreditation of a Consular Officer  | 1030 or 2.5 percent of estimated value of the property  | 14739  | 29     | <b>14768</b>  |
| 13  | Issue of succession certificate as laid down in the Consular Manual   | 2.5 percent of estimated value of the property  |        |        |               |
| 14  | Services requiring visits or attendance of a Consular Officer on request of an applicant away from chancery.  | Officer's travelling allowance and daily allowance plus USD103 for each visit plus consular fees for service required. The amount of USD103 will be converted in the applicable hard currency at the ORE applicable for 1.6.2024, which is mentioned above. |        |        |               |
| 15  | Miscellaneous attestation, issue of civil certificate, notarial services etc  | 20  | 286    | 29     | <b>315</b>    |
| 16  | Registration of Death and certified copy of the entry in the death register   | 20  | 286    | 29     | <b>315</b>    |
| 17  | Attestation of Death-related documents required for transportation of dead body   | GRATIS  | GRATIS | GRATIS | <b>GRATIS</b> |
| 18. | Attestation of pension papers, life certificate, etc. pertaining to pensioners  | GRATIS  | GRATIS | GRATIS | <b>GRATIS</b> |
| 19  | For Affixing Consular Officer's signature and seal, if required, for declaration of pay or pension  | GRATIS  | GRATIS | GRATIS | <b>GRATIS</b> |
| 20  | Cancellation of Indian Passport of an Indian national who dies abroad   | GRATIS  | GRATIS | GRATIS | <b>GRATIS</b> |

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**FEE FOR OCI SERVICES W.E.F 01 JUNE, 2024)**  
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**Fee schedule for OCI Services in USD &GH¢**

| <b>SI No.</b> | <b>Consular services</b>   | <b>FEE<br/>(US \$)</b> | <b>OCI Charge<br/>(GH¢)</b> | <b>ICWF<br/>Fee(\$2)GH¢</b> | <b>Total charge<br/>GH¢</b> |
|---------------|--|------------------------|-----------------------------|-----------------------------|-----------------------------|
| 1.            | New OCI Registration(Fresh Application)  | 275                    | 3935                        | 29                          | <b>3964</b>                 |
| 2.            | OCI Registration(in lieu of valid PIO Card)  | 100                    | 1431                        | 29                          | <b>1460</b>                 |
| 3             | OCI Registration (in lieu of Lost PIO card)  | 100                    | 1431                        | 29                          | <b>1460</b>                 |
| 4.            | OCI Card(For PIO Card holder-Adults)   | 25                     | 358                         | 29                          | <b>387</b>                  |
| 5             | OCI Card(For PIO Card holder-Minors)   | 145                    | 2075                        | 29                          | <b>2104</b>                 |
| 6             | OCI Card Re-issue(In case of issuance of new passport or change of personal particulars) | 25                     | 358                         | 29                          | <b>387</b>                  |
| 7             | Issue of Duplicate OCI Card (in lieu of Lost/Damaged OCI card)                           | 100                    | 1431                        | 29                          | <b>1460</b>                 |

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